

**Golf Hammock Owners Association, Inc.**  
**2200 Golf Hammock Road**  
**Sebring, Florida 33872.**

**Request for Proposal**  
**Engineering Services**

The Golf Hammock Owners Association (GHOA) is seeking a licensed, professional engineering firm to perform engineering studies, provide solution recommendations, aid in the generation of Procurement Packages and participate in source selection activities. The purpose of this Request for Proposal is to identify businesses with the capability to perform the services defined herein.

GHOA anticipates using an Engineering firm to help generate Requests for Proposals, over a 3 year period, for services including but not limited to, Development Drainage, Wet Lands Maintenance, and invasive plant remediation.

All interested firms are invited to submit a proposal and capability statement, in PDF format, of no more than five (5) pages, and no smaller than 12 point Times New Roman font. The proposal shall include pricing for the following sample tasks:

- 1. Development Drainage-**Golf Hammock has a drainage system consisting of 40 Culverts, 5 retention ponds, and numerous ditches and bio-swales. The selected Engineering firm will assist the GHOA Common Grounds Committee with the yearly inspection of the development drainage system, make recommendations on corrective actions, provide technical expertise in the generation of Request for Proposals for culvert repair and replacement, and bio-swale repair. Golf Hammock has a neighborhood without a drainage connection to the developments water exfiltration system. The selected firm will perform an engineering study to identify possible solutions, aid in the preparation of a Request for Proposal, and participate in source selection activities.
- 2. Wet Lands Maintenance-** Golf Hammock has a 20 acre jurisdictional wetland property as part of the development's Common Grounds and storm water exfiltration system. This property is overgrown and required a multi-year maintenance plan for control of invasive plants, underbrush control and wild-fire prevention. The selected firm will aid the Common Grounds Committee in the identification of qualified Environmental Restoration firms, aid in the preparation of Request for Proposals, and participate in source selection activities.

The capability statement should demonstrate the interested firm's understanding, capability, approach, qualification, and past experience in meeting the work requirements identified herein

Bids are due by 6:00pm 28 October 2016, shall be valid for 90 days and shall contain payment terms. Mail bids to Golf Hammock Owners Association, 2200 Golf Hammock Road, Sebring Florida 33872 or by email to [ghoasolicitation@gmail.com](mailto:ghoasolicitation@gmail.com).

GHOA anticipate awarding a contract to a responsible bidder whose bid represents the best value to the

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Association by optimizing quality, cost and efficiency. GHOA reserves the right to not award a contract under this RFP if no bid is deemed acceptable by the GHOA Board.

GHOA reserves the right to use any and all information submitted by, or obtained from, an interested firm in any manner GHOA determines is appropriate, including, but not limited to, the creation of additional competitive solicitations. An interested party should avoid including any, business confidential, and/or proprietary information in its response. However, if an interested firm must submit such information, the information must be clearly marked. GHOA will review the information and safeguard it appropriately. GHOA will not pay for any information that is provided in response to this Request for Proposal nor will it compensate any respondents for the development of such information.

Updates to this request for Proposal will be posted at [www.GHOAonline.com](http://www.GHOAonline.com)

Interested parties should send responses to:

George Kibe- President GHOA  
[ghoasolicitation@gmail.com](mailto:ghoasolicitation@gmail.com)

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**Request for Proposal  
Restoration of Landmark Entrance Walls**

The Golf Hammock Owners Association (GHOA) is seeking a licensed, general contracting firm to undertake a restoration of the two (2) landmark entrance walls at the main entrance to the Golf Hammock Community, Sebring, FL.

All interested firms are invited to submit a proposal and capability statement, in PDF format, of no more than five (5) pages, and no smaller than 12 point Times New Roman font. The proposal shall include a Certificate of Insurance Policy demonstrating insurance coverage for Liability and Workman's Compensation to the following specified limits; Liability Coverage- \$1,000,000 (smaller companies might be considered with coverage of \$300,000), Workman's Compensation coverage with a minimum of \$100,000 per person, \$500,000 per accident, and \$100,000 per disease. Bidders who are eligible for legal exemption from the requirement to provide workman's compensation coverage are required to provide a written acknowledgment from the State of Florida to verify their status. The capability statement should demonstrate the interested firm's qualifications and past experience in meeting the work requirements identified herein.

Bidders are expected to examine the current entrance walls and replicate the appearance, style, and colors, to the extent reasonably possible, in their proposal. GHOA anticipates awarding the work for completion in calendar year 2017. Bidder proposals shall provide firm and fixed, labor and material, pricing for the following tasks.

1. Demo the wall caps and underside lighting of the wall caps, excluding the concrete end caps.
2. Prep the demolished top surfaces of the concrete block walls and install wood wall forms to receive a concrete replacement cap. Each wall cap to finish to approximate dimensions of, 16 inches wide, 7 inches high, 51 feet in length. Include an electrical conduit for lighting to be installed under the front overhang of the caps.
3. Furnish and install a rebar package to reinforce the concrete.
4. Provide a concrete densifier to minimize the absorption of water in the caps, and die the concrete to match the existing cap color.
5. Provide necessary equipment and pour and finish concrete caps.
6. Inspect foundation walls, stone veneer end posts, and concrete end post caps. Patch cracks, repair stucco, secure any loose stone veneer. Remove and remount electrical controls, irrigation controls and electrical wiring as is required.

7. Prep and repaint walls and end caps to match existing colors.
8. Remove four existing halogen flood light fixtures on the back of each wall and furnish and install replacement, weather tight, LED flood light fixtures that can be adjustable in direction.
9. Furnish and install LED strip lighting, mounted under the front facing overhang of the wall caps, and directed to wash the front face of the entrance walls. Also provide a duplex electrical outlet under the front facing overhang of each wall.
10. Repair any irrigation system components damaged during this restoration.
11. Remove and dispose of all waste and debris created by this restoration.

Bids are due by 6:00pm 19 May 2017, shall be valid for 90 days and shall contain payment terms. Mail bids to the attention of Mark Walczak, Golf Hammock Owners Association, 2200 Golf Hammock Drive, Sebring Florida 33872 or by email to [ghoasolicitation@gmail.com](mailto:ghoasolicitation@gmail.com).

GHOA anticipates awarding a contract to a responsible bidder whose bid represents the best value to the Association. GHOA reserves the right to not award a contract under this RFP if no bid is deemed acceptable by the GHOA Board.

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Any updates to this request for Proposal will be posted at [ghoasonline.com](http://ghoasonline.com).

Mark Walczak, Director  
Golf Hammock Owners' Association, Inc.

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**Request for Proposal**  
**Bio-Swale Renovation**

The Golf Hammock Owners Association (GHOA) is seeking a licensed, professional firm to perform re-grading activities along development bio-swale and drainage ditches.

All interested firms are invited to submit a proposal and capability statement, in PDF format, of no more than five (5) pages, and no smaller than 12 point Times New Roman font. The proposal shall also include a Certificate of Insurance Policy demonstrating insurance coverage for Liability and Workman's Compensation to the following specified limits; Liability Coverage- \$1,000,000 (smaller companies might be considered with coverage of \$300,000), Workman's Compensation coverage with a minimum of \$100,000 per person, \$500,000 per accident, and \$100,000 per disease. Bidders who are eligible for legal exemption from the requirement to provide workman's compensation coverage are required to provide a written acknowledgment from the State of Florida to verify their status.

Bidders are expected to use Golf Hammock, as built drainage and elevation plans (recorded in Highlands County) as a basis for regrading activity. Dependent on cost GHOA may perform this work in phases over several years for affordability reasons. Bidder proposals shall provide separate Firm Fixed pricing for the following tasks.

1. Regrading driveway bio-swale area along south side of Cormorant Point Drive from 3603 Cormorant Point Drive heading west to Waterwood Drive and then south to the drain located at the corner of Waterwood Drive and Golf Haven Terrace. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.
2. Regrading driveway bio-swale area along north side of Cormorant Point Drive from 3508 Cormorant Point Drive heading west to Waterwood Drive. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.
3. Regrading driveway bio-swale area along north side of Cormorant Point Drive from 3926 Cormorant Point Drive heading east to Waterwood Drive. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.
4. Regrading driveway bio-swale area along south side of Cormorant Point Drive from 3927 Cormorant Point Drive heading east to Waterwood Drive. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the

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as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.

5. Regrading driveway bio-swale area along east and west side of Lost Ball Drive from 2301 Lost Ball Drive heading south to 9<sup>th</sup> Tee Court. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.
6. Regrading driveway bio-swale area along north and south side of Duffer Road from 3103 Duffer Road heading east 2791 Duffer Road. This task includes sod removal and replacement, regrading a 24 inch wide bio-swale between adjacent driveways, and restoring the as built grade. Bidders should also be aware that some properties may contain irrigation within the impacted areas and care should be taken not to damage any irrigation.
7. Regrading and clean out of drainage ditches located in the area of 2125 Par Road, 1707 Divot Lane, 3012 Divot Road, 4220 Duffer Loop, 4403 Duffer Loop, 1811 Sand Trap Court, 1820 Sand Trap Court, and 4811 Duffer Loop.

The capability statement should demonstrate the interested firm's understanding, capability, approach, qualification, and past experience in meeting the work requirements identified herein

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